

BRIEF PROFILE OF THE FIRM

Parikh & Associates is a firm of Practising Company Secretaries founded in 1987. The firm provides professional services in the field of Corporate Laws, SEBI Regulations, FEMA Regulations including carrying out Secretarial Audits, Due Diligence Audits and Compliance Audits.

The firm is Peer Reviewed and Quality Reviewed by the Institute of the Company Secretaries of India.

Our team consists of thirty-five members with ten partners; eleven qualified professionals and fourteen other associates and trainees.

AREA OF ACTIVITIES IN BRIEF:

I. COMPANY LAW AND SECRETARIAL MATTERS:

1.	Advising on various matters relating to Company Law and other secretarial matters.
2.	Assignments in respect of buy back of securities.
3.	Assignments of Mergers and Amalgamation including approval of the stock exchange/ SEBI/ NCLT/Competition Commission etc.
4.	Applications to Central Government under the provisions of the Companies Act, 2013.
5.	Acting as scrutinizer when resolutions are required to be passed through postal ballot/ E voting.
6.	Certification of forms/ returns / documents to be filed with ROC/ Regional Director/ Government of India.
7.	Compliance of various provisions of Company Law.
8.	Convening of Board Meetings and General Meetings and preparing the procedure before and after the meetings.
9.	Due Diligence Reports required prior to acquisition, mergers, amalgamation of companies.
10.	Due Diligence Reports required by Banks under RBI circular.
11.	Formation of all types of Companies under the Companies Act, 2013
12.	Looking after the requirements of maintaining Statutory Registers.

13.	Liasoning with the Registrar of Companies, Regional Director, Ministry of Corporate Affairs and Government of India.
14.	Minutes of Board Meetings and General Meetings.
15.	Notices of Board Meetings and General Meetings.
16.	Petitions/Applications to the NCLT/Central Government/Regional Director and representing the client before the NCLT/Central Government/Regional Director.
17.	Preparing of forms and returns to be filed with the Registrar of Companies and other concerned authorities.
18.	Secretarial Audit of listed/unlisted Companies.
19.	Striking off name of the Company under Section 248(2) of the Companies Act, 2013.
20.	Taking up retainerships to look after all Company Law and Secretarial matters.
21.	Winding up of Companies.

II. STOCK EXCHANGE REQUIREMENTS:

1.	Advising on implementation of Corporate Governance.
2.	Audit of Corporate Governance on quarterly/Annual basis and giving certificate on Corporate Governance Report.
3.	Issue of various certificates required under the listing agreement.
4.	Compliance of requirements of the Stock Exchange guidelines/listing agreement.
5.	Liasoning with the Stock Exchange.
6.	Voluntary delisting of shares with the Stock Exchange.

III. SEBI REGULATIONS:

1.	All SEBI requirements that may be applicable to the Company including Investor Protection Guidelines, Takeover Guidelines, Preferential Issue Guidelines, Insider Trading Regulations, Open Offer procedure etc.
2.	Liasoning with Securities & Exchange Board of India.

IV. FEMA REQUIREMENTS:

1.	Services related to issue and transfer of Securities from/ to Non-residents and other requirements under the Act.
2.	Liasoning with the Reserve Bank of India.
3.	FIPB approvals.

THE FIRM HAS ITS ESTABLISHMENT AT:

111, 11th floor, Sai-Dwar CHS Ltd.,
Sab TV Lane, Opp. Laxmi Industrial Estate, Off Link Road,
Andheri (West), Mumbai: 400 053
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OUR GROUP FIRMS:

- 1) PARIKH PAREKH & ASSOCIATES
- 2) MSM & CO. LLP

CONTACT PERSONS:

1.	Mr. P.N. Parikh - Mobile No. 9821631234
2.	Mr. Ajay Kumar - Mobile No. 9821095799
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9.	Ms. Akruiti Shah - Mobile No. 9930596098
10.	Ms. Jeenal Jain - Mobile No. 7208997501
11.	Ms. Anuja Parikh - Mobile No. 9920807018

LIST OF MAJOR CLIENTELE:

1.	Tata Steel Limited
2.	Tata Motors Limited
3.	Tata Consultancy Services Limited
4.	Tata Chemicals Limited
5.	Tata Capital Limited
6.	Siemens Limited
7.	GlaxoSmithKline Pharmaceuticals Limited
8.	Trent Limited
9.	Pidilite Industries Limited
10.	Hindustan Unilever Limited
11.	NOCIL Limited
12.	Tata Investment Corporation Limited
13.	Nuclear Power Corporation of India Limited
14.	IPCA Laboratories Limited
15.	KEC International Limited
16.	CEAT Limited
17.	IDBI Bank Limited
18.	ICICI Bank Limited
19.	Kotak Mahindra Bank Limited
20.	SBFC Finance Limited
21.	Ashv Finance Limited
22.	Grindwell Norton Limited
23.	Crompton Greaves Consumer Electricals Limited
24.	ICICI Lombard General Insurance Company Limited
25.	Bandhan Life Insurance Limited (formerly Aegon Life Insurance Company Limited)
26.	ICICI Home Finance Limited
27.	The Clearing Corporation of India Limited
28.	PNB MetLife Insurance Company Limited
29.	Emkay Global Financial Services Limited
30.	ITD Cementation (India) Limited
31.	Supreme Petrochem Limited
32.	APL Apollo Tubes Limited
33.	Air India Limited
34.	Western Coalfields Limited